

## **TMMA Minutes: October 13, 2004**

### **Attendance:**

Hank Manz (Chair-P9), Charles Hornig (VC-P8), Andy Friedlich (Treasurer-P5), Gloria Bloom (Clerk-P4)

Pct 9: Vicki Blier, Anne LoRusso    Pct 8: David Horton

Pct 7: Margaret Counts-Klebe

Pct 6: Alan Lazarus, David Kaufman, Deborah Strod

Pct 5: Sam Silverman, Eph Weiss    Pct 4: Norm Cohen, Ellen McDonald

Pct 3: Reid Zurlo, Darwin Adams    Pct 2: Alessandro Alessandrini

Pct 1: John Bartenstein                      Selectman: Dawn McKenna

Preceding the meeting The Personnel Advisory Board gave a one hour, interactive discussion about the composition and role of the Town Manager Search committee. The assembled group discussed challenges for the new manager, desirable characteristics, background and experience needed, thoughts to share with the candidates, and groups that should be represented on the search committee.

The meeting was called to order at 8:00 pm at the Harrington School.

Andy presented the Treasurer's report. Current balance: \$3889.86. The minutes of Sept. 8, 2004 were accepted after minor corrections. It was suggested that minutes be sent in PDF format.

1. Brian Susnock (resident, P1) made a presentation about perceived violations of the noise by-law by Arlex Oil, the BOH hearing on the matter and the exemption granted Arlex by the Selectmen. There will be articles on the warrant for next March on this issue.
2. There was a written report from the Chairs of various town committees, describing activities of the preceding year. There followed a discussion of the open meeting law and what can be done to follow it. Bill Lahey will invite DA's office to explain the law. All public meetings must be accessible with an open door. All committees must post notice 48 hours in advance of a meeting and are subject to town by-laws. BOS will sponsor a meeting on "open meetings", Donna Hooper will schedule a session on ethics for 11/13.

3. Various groups need liaisons from TMMA. They include Search Comm. for Planning Director, Middlesex Open Space Comm. (Met State), and the Budget Process Planning Group (formerly Gang of 8), which would like 2 people, a permanent member and a rotating member. Contact Hank if interested.
4. Old business. Still need to form by-law review comm.; TMMA awards comm. needs to convene; TMMA needs some ideas on how to thank town & school employees (Vicki will bring a proposal to next meeting).
5. New business. Work on criteria for using TMMA e-mail list; draw up calendar for info book, info meetings for the next town meeting by the next executive committee meeting.

Meeting adjourned around 9:00. The next meeting is Nov. 10<sup>th</sup>.

Submitted by Gloria Bloom, Clerk