

Lexington Town Meeting Members Association

TMMA Annual Meeting

March 14, 2018

The TMMA annual meeting was held in Battin Hall in the Cary Memorial Building.

Prior to the start of the annual meeting, each of the 9 precincts meet separately to elect their 3 precinct officers (chair, vice-chair, and clerk) for this year.

Jeanne Canale (TMMA chair) called the annual meeting to order at 7:15 PM.

1) Chair's Report—Jeanne Canale

- a) Jeanne presented the Town Meeting planning process template, which is included in the Addendum, to show Town Meeting members what the TMMA is working on, the list of responsibilities, and a general timeline to the TMMA activities.
- b) Jeanne presented the Power Point Slide Presentation Guidelines, also included in the addendum, that had been developed with the help of the Moderator and town staff to make the slides easier to read.
- c) Dues of \$15 were announced for this year, raised from the \$10 of last year. It was mentioned that these dues are voluntary.

2) Treasurer's Report—Gang Chen

- a) Gang presented the TMMA financial report, included in the Addendum. It showed a starting balance of \$1246.12 (3/9/2017), with an income (dues) of \$2,205.00 and expenses of \$2,569.48. The current balance as of 1/16/2018 was \$881.64.
- b) Gang also presented the TMMA funding trends over the past few years, which showed a surplus that has gradually been used up, which is why it is now time to raise the dues to \$15.
- c) It was moved and seconded to accept the report and then unanimously approved.

3) Clerk's Report—Scott Bokun

It was moved and seconded to accept the Minutes from last year's annual TMMA Meeting, having been distributed for approval via email. Unanimously approved.

4) TMMA Proposed Bylaw Change—Jeanne Canale

Section 4- TMMA Officers

A. Officers. The TMMA shall elect annually from among the members of the TMMA, in accordance with Article II, Section 5C, the following TMMA officers: a Chair, a Vice-Chair, a Treasurer, a Clerk, a Communications Officer, and an Email List Moderator. These officers shall perform the duties normally associated with such offices, or as further specified by vote of the Executive Committee.

It was proposed to replace "Communications Officer" with "Web Master" in Section 4A. It was moved, seconded, and approved unanimously.

5) Nominating Committee TMMA Elections - Mary Burnell

Mary Burnell announced the slate of candidates for TMMA officers. Having asked the members, no alternate names were proposed from the floor. A motion to elect the slate of candidates was moved and seconded and the motion passed unanimously. The TMMA Officers elected for 2017-2018 are:

| | <u>New Officers</u> | <u>Past Officers</u> |
|-----------------|---------------------|----------------------|
| Chair: | Jeanne Canale | Jeanne Canale |
| Vice-Chair: | Ben Moroze | Ben Moroze |
| Treasurer: | Susan McLeish | Gang Chen |
| Clerk: | Scott Bokun | Elaine Ashton |
| Webmaster: | Bob Avallone | Bob Avallone |
| List Moderator: | Vicki Blier | Vicki Blier |

6) Precinct Officers—Jeanne Canale announced the list of Precinct Officers:

| Precinct # | Chair | Vice-Chair | Clerk |
|------------|------------------|--------------------------|----------------------|
| 1 | Mary Ann Stewart | Sudhir Ranjan | Brian Heffernan |
| 2 | Jean Birnberg | Jonathan Suber | Kathy Fields |
| 3 | David Kaufman | Vineeta Kumar | Margaret Storch |
| 4 | Susan McLeish | Norman Cohen | Katie Cutler |
| 5 | Andy Friedlich | Nancy Corcoran-Ronchetti | Aneesha Karody |
| 6 | Frank Sandy | Fred Johnson | Vinita Verma |
| 7 | Ben Moroze | Stacey Hamilton | Christine Southworth |
| 8 | Jim Osten | Brielle Meade | Lin Jensen |
| 9 | Scott Bokun | Hema Bhatt | Tom Shiple |

7) Posting on the TMMA list—Vicki Blier

Vicki reminded TMMA about the general rules regarding posting on the list, e.g. keep discussions to specific town meeting business, use the article number and title in the subject line, and be respectful.

The annual meeting was adjourned at 7:28 PM.

Minutes of TMMA annual meeting submitted by Scott Bokun on 3/13/19

Respectfully submitted,

Scott A. Bokun
Precinct 9
TMMA Clerk

I, Scott A. Bokun, current Clerk of the Lexington Town Meeting Members Association, do hereby declare that this document is true to the best of my knowledge and belief.



Scott A. Bokun

1a.

1b. ***PowerPoint Slide Presentation Guidelines***

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Town Meeting members and residents sitting in Battin Hall (slides need to be able to be read from any location in the auditorium including the back rows and balcony). 2. LexMedia viewers either live or on replay (LexMedia will likely fit the Battin Hall projection screen to the TV screen). 3. Those with vision problems and others. Paper copies should be made available at the Information Table (one week in advance of expected presentation). Additional details can be included in written handouts that may be too dense for the slide presentation.

